

## **BY-LAWS**

### **FAYETTE WOMEN'S GOLF ASSOCIATION**

Effective April 13, 2021

#### **ARTICLE I: NAME**

Section 1: The name of this organization shall be Fayette Women's Golf Association (also known as FWGA).

#### **ARTICLE II: MEMBERSHIP**

Section 1: Any woman golfer may become eligible for membership in the FWGA by paying the current membership dues prior to league play.

Section 2: All members shall be assessed annual dues including Handicap service as determined by the League Board, payable when determined by that Board.

#### **ARTICLE III: LEAGUE QUALIFICATIONS**

Section 1: The maximum USGA Handicap Index for new members will be 34.0. A golfer seeking FWGA membership must either:

- (a) have a qualifying USGA Handicap Index of 34.0 or lower,
- (b) provide attested scorecards totaling 54 holes in any combination of 9-hole or 18-hole rounds, which is the minimum requirement set by the USGA to obtain a Handicap Index, or
- (c) apply for a Provisional Membership, which allows a player without a handicap, or insufficient attested scorecards, to play with the league until the minimum requirements to obtain a USGA Handicap Index are met. Full membership will be contingent upon establishing a USGA Index of 34.0 or lower at the end of the provisional period.

#### **ARTICLE IV: OFFICERS**

Section 1: The officers of the FWGA shall consist of the following:

PRESIDENT

VICE-PRESIDENT (PRESIDENT ELECT)

TREASURER

PAIRINGS CHAIRPERSON

DIRECTORS - FOUR (4) - EACH WILL SERVE THREE-YEAR TERMS

In addition, there shall be appointed the following Chairpersons and they will become members of the Executive Board:

HANDICAP CHAIRPERSON

BY-LAWS CHAIRPERSON

RULES CHAIRPERSON

They shall begin to hold office immediately following the annual election at the Fall meeting of members. President may serve two years. All other officers shall be elected for a term of one (1) year or until their respective successors are elected. If, for any reason, an officer cannot complete her term of office, a replacement for that officer shall be appointed by the Executive Board. The President, Vice-President, Treasurer, and Pairings Chairperson may have their annual dues waived and receive reimbursement of partial golf fees for serving in those positions. The reimbursement amount will be determined by the board each year during the first board meeting budget review.

#### **ARTICLE V: LEAGUE EXECUTIVE BOARD**

The Executive Board shall be composed of the elected officers, Directors, the Immediate Past President and Handicap, By-Laws, and Rules. Chairpersons of other committees appointed by the President may be invited to participate and/or vote in Executive Board sessions.

## ARTICLE VI: DUTIES OF OFFICERS

Section 1: The President shall:

- (a) Preside at all meetings
- (b) Name the Chairpersons for all appointive Committees, create special committees when necessary and delete existing Committees when no longer necessary.
- (c) Be an ex-officio member of all committees
- (d) Be an ex-officio member of the Board for the first year after she has served as President to provide continuity in the League.

Section 2: The Vice-President shall:

- (a) Preside in the absence of the President. In the event the Vice President is unable to act, the Board shall appoint some other member of the Board in whom shall be vested, for the time being, all duties and functions of the President.

Section 3: The Treasurer shall:

- (a) Receive all funds and deposit such funds in the depositories as may be approved by the Board.
- (b) Disperse funds upon approval of the Board.
- (c) Maintain records of all receipts and disbursements.
- (d) Submit such reports to Local, State and Federal agencies as may be required by law.
- (e) Keep a roster of current members and send to member upon request.
- (f) Submit reports to the Board and annual reports to the membership at the meetings of the League.
- (g) Compute the dollar amounts for event winners at the end of the playing season and provide named envelopes with the appropriate amounts enclosed.

Section 4: The Pairings Chairperson shall:

- (a) Coordinate and manage tee times, pairings, and flights for players for all weekly play and FWGA Tournaments.
- (b) Manage scoring, calculate results, and administer handicaps for all play.
- (c) Communicate pairings, flights, and results through the FWGA website as necessary.
- (d) Ensure that USGA and FWGA standards and rules for competitions are met. Confer with the appropriate FWGA officers, as necessary, to help resolve any scoring issues or play disputes.

Section 5: The Directors shall be advisory members of the Executive Board with voting privileges. They also provide support to the Pairings Chairperson on a monthly basis. In addition, the Directors will also take minutes of all meetings.

## ARTICLE VII: MEETINGS

Section 1: The Executive Board shall meet as deemed necessary after their election.

Section 2: The League shall hold annual Membership meetings two (2) times a year; one in April and one in September. The meeting in September shall be for the purpose of electing new officers and for such other business as may come before the League. An open Board meeting will be held mid-season. Special meetings of the membership may be called by the League's Board at its discretion and advance notice must be given to the membership.

Section 3: One fourth (1/4) of the membership shall constitute a quorum and a quorum must be present to vote on any issue having any effect on the League.

Section 4: There may be written ballots for major issues.

## ARTICLE VIII: ELECTION OF OFFICERS

- Section 1: There shall be a Nominating Committee with the Vice President serving as the chairperson. The VP will solicit volunteers for the committee of three (3), in addition to the chair. Nominations shall be posted on the bulletin board one week prior to the Fall Election Meeting.
- Section 2: One person shall be nominated for each office. Further nominations may be made from the floor. The election will take place at that time.

## ARTICLE IX: RULES OF CONDUCT

- Section 1: Any dispute over rules will be governed by local rules and RULES OF GOLF, issued by the USGA.
- Section 2: Any complaints about another member must be made in writing to the Executive Board. The Board will review and address issues as needed to the specific member. Disciplinary action up to and including removal from the league is possible.
- Section 3: Members are advised to familiarize themselves with golf etiquette and always practice the Golden Rule.

## ARTICLE X: EVENTS AND LEAGUE TOURNAMENTS

- Section 1: All handicap competition in FWGA shall be figured by an Approved Handicap System.
- Section 2: At least Twenty percent (20%) of the League members must complete play in any Weekly Event or Tournament, except the Club Championship, for the League to offer prizes.
- Section 3: At least Forty percent (40%) of League members must complete play in the Club Championship for it to be held. The Club Championship may be rescheduled if the minimum requirement is not met.
- Section 4: The Pairings Chairperson may decrease the number of flights depending on the number of players present.
- Section 5: Members must play in five (5) League events during the current year in order to qualify for play in the Club Championship or Most Improved award. All exceptions will need Executive Board approval.

## ARTICLE XI: HANDICAPPING/SCORES

- Section 1: All handicap competition in FWGA shall be figured by an Approved Handicap System.
- Section 2: Handicaps will be carried over from one year to the next. Newcomers not having a Handicap Index from an Approved Handicap System will have to Qualify (See Article III: League Qualifications).
- Section 3: Members are required to “hole out” on each hole; there will be no “gimmees.” Members shall record the total score. Players who deliberately or accidentally pick up will incur a two (2) stroke penalty according to League rules.
- Section 4: A maximum Course Handicap of thirty-six (36) will be the highest handicap given for any 18-hole round in league play.

## ARTICLE XII: RULES OF PLAY

- Section 1: Play will be in accordance with USGA rules with exceptions that may arise in any given year. The rules of play will be posted on the League website.
- Section 2: Local course rules shall be observed.

## ARTICLE XIII: AMENDMENTS

Changes to the By-Laws proposed by the Executive Board shall be posted on the League website. The By-Laws may be amended at any membership meeting of the League by a majority of those present at the meeting, providing the amendment has been approved by the Executive Board and that a quorum is in attendance. If the meeting is a special meeting, then 51% of those present is required to pass a motion.

#### ARTICLE XIV: PARLIAMENTARY PROCEDURES

The rules contained in the current editions of Roberts Rules of Order, newly revised, shall govern the League in all cases to which they are applicable and in which they are not inconsistent with and any special rules of order the League may adopt.

**The above constitutes the By-Laws.**

## DUTIES OF THE BOARD AND CHAIRPERSONS

- (A) Among the many duties of the Executive Board is to determine the price of Membership Dues. They shall, at their discretion, suggest changes to the By-Laws. In all affairs, they shall act for the benefit of the Members.
- (B) President and Vice President, in addition to their many other duties, are to set the Schedule of Play, course selection for each week, and dates of Tournaments.
- (C) The duties of the various Chairpersons may change or be adjusted by the Executive Board from time to time. For this reason they are not included in the By-Laws.
  - 1. The By-Laws Chairperson shall:
    - (a) Oversee the activities of the Board to ensure there are no violations of existing By-Laws.
    - (b) Compose any amendments to the By-Laws as suggested by the Executive Board or the Membership for future approval.
  - 2. The Trophy Chairperson shall: be in charge of purchasing and updating the trophies each year as annual events provide winners
  - 3. The Rules Chairperson shall: at the beginning of the year, announce any new changes in the USGA Rules, and provide members with the current set of Local Rules. She shall set up Rules of Play for special tournaments. In case of questions on Rules or Procedures, the Chairperson and member may request interpretation of the Rules from the Club Professional. However, the Chairperson's ruling shall be final.
  - 4. The WCKGA Chairperson shall: keep the membership aware of the qualifications to belong to the WCKGA and keep those qualified aware of upcoming events.
  - 5. The Sunshine Committee Chairperson shall: send cards for illnesses to members and condolences to members of their immediate families.
  - 6. The Susan B. Komen Chairperson shall: conduct the Susan B. Komen Tournament, as required by the Susan B. Komen Foundation.
  - 7. The FWGA Website Coordinator Chairperson shall: be responsible for maintaining the content of the website.