How to Sign Up Using Golf Genius

The Basics

- Go to the FWGA website at <u>www.fwga-lex.org</u>
- Click on Weekly Sign Up & Winners (on the menu)
- Click on <u>Sign Up using Golf Genius</u> (this link takes you to the FWGA Directory on Golf Genius)
- Look for the event you want to sign up for, e.g. FWGA Week 4 Picadome
- Click View (you'll see a description of the event)
- Click the tile that says "Register Now for <*event name*>" (it's above the description for the event)

In our example, it would say "Register Now for FWGA Week 4 – Picadome"

- Click New Registration (note the List of Participants button)
- Fill in the form

If it's your first time using Golf Genius, it will ask you to create a password. Please make note of your password; Golf Genius will ask you for it next time you register for an event.

- Click the box next to "I acknowledge", etc.
- Click Register

What to Expect

It should tell you that you are registered for the event. You should also get a registration confirmation (the Pairings Chairperson also gets a copy emailed to her). If you don't see an email, check your spam folder and add noreply@golfgenius.com to your list of contacts. If you don't see a confirmation email, you can check the List of Participants to see if you are signed up. If you aren't, try again.

It's can be a bit daunting the first time you sign up. But once you do it a couple of times, it'll be old hat.

Give it a try. If you need additional help, contact the Pairings Chairperson or ask another league member.